



BOARD MEETING (6)

Location: Quay West, Trafford Wharf Road,
Manchester, M17 1HH

Date & time: Friday 14th
December 2018,
11:00

Present: Mike Perls (Director), Chris Brindley
(Director), Karen Moorhouse (Director),
Andrew Honeyman (Director), Stacey
Knight (Director), Jon Dutton (CEO)

Chairperson: Brian Barwick

Apologies: Jane Allen (Director),
Stuart Cain (Director),
Nigel Wood (Director),

In attendance: Esther Britten (Observer)
Michelle Gibson (Company Secretary)
Stephen Brown (part)
Dean Hardman (part)

Item No.	Agenda item	Action
1.0	Welcome & Declarations of Interest	
1.1	BB welcomed everyone to the meeting. Apologies were noted as above.	
1.2	Declarations of interest were noted as follows: <ul style="list-style-type: none"> • KM and CB – Directors on the RFL board. • BB – Chairman of the RFL and Super League. • MP - Director on the MMU board. <p>AH advised that he had moved departments within DCMS and was no longer Head of Sport, however he would remain the DCMS nominated representative on the Board.</p>	
2.0	Minutes	
2.1	Minutes from previous meeting The minutes from the meeting held on 14 th September 2018 were approved as an accurate record. The updated action tracker was noted.	
2.2	Board Sub-Committees The Board noted the minutes from the Risk & Audit Committee meeting on 29 th November 2018.	
3.0	CEO Report	
	JD presented a summary of the report circulated to the Board.	
	AH asked whether a part-time commercial position would be sufficient. JD confirmed that the Commercial Manager would also be reporting into a	

BOARD MEETING (6)

	Commercial Director, who would manage this overall process. The Commercial Director post would be advertised in the New Year.	
4.0	<p>Host Process</p> <p>The Board was asked to consider and, if appropriate, agree the final recommendations for the tournament's host venues.</p> <p>SB and DH joined the meeting to provide an overview of the bidding process and host assessments.</p> <p>The Board was reminded of the commitment to host 80% of matches in northern venues, in line with the government's Northern Powerhouse objectives.</p>	
	<p>Conclusions</p> <p>The Board approved the recommendations for the Women's RL and Wheelchair RL World Cup venues.</p> <p>The Board supported the prospect of exceeding the number of requisite venues for the men's tournament, subject to RLIF sign-off. The main venues were agreed in principle, with further discussion to take place at the conference call on 7th January as to their optimum placement within the schedule.</p> <p>Further work had yet to take place on training venues and the Festivals. It was also agreed that the RFL would work in conjunction with the recommended authority to progress the Festival of World Cups.</p> <p>It was agreed that final decisions would take place at the conference call on 7th January and the venues would be announced on 29th January.</p> <p>CB asked that the RFL be consulted on any press communications on the announcement and be involved in supporting the unsuccessful candidates.</p>	JD/SB
5.0	Operations / Business	
5.1	<p>Finance</p> <p>A comprehensive budget would be presented at the next meeting.</p>	RG
5.2	<p>Procurement Strategy</p> <p>The Board approved the draft procurement strategy.</p>	

BOARD MEETING (6)

6.0	<p>Marketing Strategy</p> <p>Due to time constraints, it was agreed to defer this agenda item to the March meeting. JD agreed to circulate the initial presentation to the Board.</p>	<p>MG JD</p>
7.0	<p>Risk Register</p> <p>The updated risk register was noted.</p>	
8.0	<p>Any Other Business</p> <p>8.1 Board Evaluation MG stated that an online evaluation would be circulated in January to evaluate Board performance. The results would be reported to the meeting in March.</p>	<p>MG</p>
9.0	<p>Meeting Dates 2019</p> <p>7 January 2019 (Conference Call) 15 March 2019 14 June 2019 13 September 2019 13 December 2019</p>	
	<p><i>There being no further business, the meeting closed at 14.00.</i></p>	