



BOARD MEETING (14)

Date & Time Thursday 14th & Friday 15th
January 2021 **Location:** Via Microsoft Teams

Present: Stuart Cain (Director) **Chair:** Chris Brindley MBE
Mike Perls MBE (Director),
Stacey Knight (Director), Robert
Sullivan (Director),
Sue Catton (Director)
Emma Young (Director),
Karen Moorhouse (Director),
Jon Dutton (CEO)

In attendance: Esther Britten (Observer) Ralph Rimmer (RFL) – in part
Hitesh Patel (Observer) Jon Neill – in part
Graeme Thompson (Observer) Terri Lynam – in part
Stephen Brown (COO) Russell Scott – in part
Michelle Gibson (Company Secretary) Rob Graham – in part
Brian Barwick (President) – in part Rob Borthwick – in part

Thursday 14th January

| Item No. | Agenda item | Action |
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| 1.0 | Delivering the Biggest and Best Ever Rugby League World Cup CB welcomed Emma Young to her first Board meeting representing the IRL. The RFL's CEO, Ralph Rimmer, was also welcomed to the session. JD updated the Board on each element of the RLWC2021 Success Roadmap, circulated in advance of the meeting. RR also summarised the ongoing interaction between the RFL and RLWC2021 to ensure the tournament left a strong legacy for domestic Rugby League. | |

Friday 15th January

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| 2.0 | Welcome CB welcomed BB to the meeting and congratulated him on receiving his OBE in the New Year's Honours list for his services to sport and broadcasting. | |
| 3.0 | Declarations of Interest Declarations of interest were noted as follows: <ul style="list-style-type: none">• CB – SID on the RFL board.• KM – Director and Company Secretary on the RFL board.• EY – IRL Director• GT – IRL Director• RS – Interim CEO of the Football Foundation | |



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| 4.0 | Minutes & Matters Arising | |
| 4.1 | <p>Board Minutes The minutes from the meeting held on 11th September 2020 and the conference calls on 19th October, on 27th October & 25th November 2020 were approved as an accurate record. This was proposed by SK and seconded by RS.</p> | |
| 4.2 | <p>Subcommittee Minutes The Board received the minutes from the following subcommittees:</p> <ul style="list-style-type: none"> • Risk & Audit Committee – 25th November 2020. • Remuneration Committee – 13th November 2020 • Risk Oversight Committee – 25th September. 16th & 30th October 13th November & 11th December 2020. | |
| 5.0 | <p>Scenario Planning The Board reviewed the pandemic scenario and budget planning, together with the proposed timeline for decision making.</p> <p>The Board supported the executive recommendation that no significant decisions should take place before the end of March, given the current uncertainty, and that a decision-making matrix would be developed.</p> | |
| 6.0 | <p>Customer</p> <p>TL joined the meeting to present a summary of activity in 2020, the latest ticket sales and the key milestones for 2021.</p> | |
| 7.0 | Commercial & Broadcast | |
| 7.1 | <p>Commercial JN joined the meeting to provide a commercial update.</p> | |
| 7.2 | <p>Broadcast R Scott joined the meeting to provide a broadcast update and international rights sales.</p> | |
| 8.0 | Finance | |
| 8.1 | <p>Tournament command control draft structure The meeting was joined by RB, who presented the operational command structure for the tournament.</p> | |
| 9.2 | <p>Management Accounts & Balanced Scorecard RG joined the meeting to summarise the management accounts to the end of November.</p> <p>The two versions of the integrated balanced scorecard for 2020 and overall were noted.</p> | |
| 9.3 | <p>Risk Register & Project Plan The tournament risk overview and project plans were noted. SB stated that regular meetings had been scheduled with the RFL to share best practice and</p> | |



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| | develop a Covid Operations Plan. The Project Board would also now convene ahead of each Board meeting, chaired by S Catton. | |
| | <i>There being no further business, the meeting closed at 14.05.</i> | |

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